



## KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM - 695 023

Telephone No: 0471-2471011, (Extn: 236 / 231 / 321)

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No. S001-SS04/54/2026-STORE-KSRTC-HQ

Date: 13.05.2026

### QUOTATION NOTICE

#### **KSRTC is inviting Quotation for the Printing and Supply of KSRTC Forms**

Sealed Quotation should reach the office of the Chairman & Managing Director Kerala State Road Transport Corporation before **13.00 Hrs** on **28.05.2026** and it will be opened at **15.00 Hrs.** on the same day. **There shall not be more than one financial offer in a financial bid for one item. Offering more than one brand / model will make the bid invalid.**

SL. No.	Items Required with Specifications	Quantity
1.	<b>KSRTC FORM NO: 68 A (Attendance Register Small)</b> Book of Size 32 x 20.5 cm having 50 sheets printing with columns on both sides of the sheets as per specimen, using white paper of 67 GSM (Minimum). Pages numbered serially. <b>Binding:</b> Ordinary open binding stab stitched having calico bottom using 1½ lbs card board covered with fancy paper. Labeling as per specimen.	<b>600 Books</b>

1. The bidder shall submit 2 sheets of A4 size sample paper as per specification along with tender documents.
2. The rates quoted should be for the supply of item at KSRTC, Chief Stores Pappanamcode, Thiruvananthapuram
3. Tenders will be opened at **15.00 hours** on **28.05.2026** in presence of the bidders or their authorized nominees available at the time of opening.
4. Supply of the item as per supply schedule should be completed within the time stipulated by the Corporation or within the time mutually agreed to, failing which the corporation will procure the materials from other sources at the risk and cost of the bidder.
5. The successful bidder shall arrange the supply of the item in minimum 10 equal monthly lots as per supply schedule during the contract period of 12 months.
6. The successful bidder shall arrange the supply of the items as per supply schedule in different quantity during the contract period.

7. Quantity variation shall be plus or minus 15% as per Kerala Store Purchase Manual.
8. No enhancement of rates once accepted will be considered.
9. Delivery position should be clearly noted by the bidder.
10. Quotation should be submitted in sealed covers duly prescribing on the cover with following details.

Tender for the printing

and supply of : **KSRTC FORM NO: 68A**

Tender No. : **S001-SS04/54/2026-STORE-KSRTC-HQ**

Opening Date : **28.05.2026**

**For Tender Inviting authority**

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13/05  
*[Handwritten signature]*  
13/5

**PROFORMA**

Sl. No	Particulars of item required with specification	Quantity	Basic Price for 1 Book in Rs.	Discount if any in % & in Rs.	GST in % & in Rs.	End rate for Supply Per 1 Book in Rs.
1.	<b>ATTENDANCE REGISTER SMALL (KSRTC FORM No. 68A)</b>	<b>600 BOOKS</b>				

Signature

Place:

Date: (Office Seal)

Name & Full Address of the Bidder